

WILLIAM J. ROTH, JR.
MAYOR



CITY OF FAIRLAWN

EXECUTIVE ORDER NO. 2021-001

AMENDED STATE OF EMERGENCY ORDER

February 17, 2021

WHEREAS, the ongoing COVID-19 pandemic has resulted in a number of orders from the Governor and the Ohio Director of the Department of Health over the past year regarding a state of emergency for the entire State of Ohio; and

WHEREAS, City Council also enacted a resolution which declared a state of emergency for the City of Fairlawn due to the COVID-19 crisis and I, as Mayor, have issued several executive emergency orders regarding the COVID-19 pandemic; and

WHEREAS, the most recent executive order regarding COVID-19 was issued December 4, 2020 which indicated a continuing state of emergency due to the pandemic.

NOW THEREFORE, by the virtue of the power vested in me by the Charter of the City of Fairlawn, the Constitution and laws of the State of Ohio, I, William J. Roth, Jr., Mayor of the City of Fairlawn, hereby order and direct that:

I am continuing a declared state of emergency for the City of Fairlawn in order to further combat the spread of COVID-19, thereby protecting the lives, safety, and health of the residents and employees of the City of Fairlawn. I am also modifying the prior orders and guidelines issued as follows:

1. Employees are to follow the orders issued by the Ohio Director of the Department of Health and the local health department regarding dealing with the COVID-19 crisis.
2. I hereby direct that all City buildings continue to be closed to the public until further notice. Department heads are to make arrangements to allow for City services to continue to be provided remotely where possible. Persons should check the city website for more information or contact the relevant department head by telephone for more information when city services are needed.
3. I further direct that until further notice, all meetings of City boards and commissions should continue to be held in a virtual format that complies with the current requirements set forth by the Ohio Attorney General for such meetings during the pandemic. Also, until further notice, Mayor's Court hearings shall continue to be held in a remote or virtual manner or be postponed consistent with State guidelines during the state of emergency.
4. Masks/facial coverings shall continue to be required by all City employees on the job and by all City facility visitors, with certain exceptions set forth below. Written justification of any of these exceptions may be required. All face coverings and exceptions must be approved by the appropriate Department Head. Face coverings, at a minimum, must be cloth or fabric and cover the nose, mouth, and chin. The exceptions are as follows:
 - a. Face coverings are otherwise prohibited by law or regulation.
 - b. A face covering is not advisable for health reasons.
 - c. Wearing a face covering on the job is against documented industry standards.
 - d. Wearing a face covering violates the City's written safety policies.
 - e. There is a practical reason a face covering cannot be worn.
 - f. An employee is alone in an enclosed office/work space.
 - g. Employees working outdoors that are not likely to come within six feet of other persons.
 - h. Employees in City vehicles that are not likely to come within six feet of other persons.

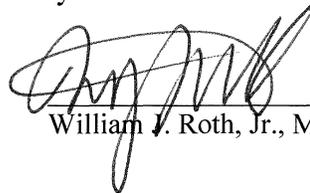
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5. Effective January 1, 2021, the following temporary changes to employment policies are in effect during the emergency order:
 - a. Full-time employees who are unable to work due to any of the following reasons are permitted to convert accumulated, unused sick leave to compensatory time on an as-needed basis:
 - i. Subject to a federal, state, or local quarantine/isolation order related to COVID-19.
 - ii. Under the advice of a health care provider to self-quarantine.
 - iii. Experiencing symptoms of COVID-19 and is seeking a medical diagnosis.
 - iv. Caring for an individual who is in self-quarantine on the advice of a health care provider or due to a federal, state, or local order.
 - v. Caring for a child if the school or place of care has closed or if the child care provider of the child is unavailable due to COVID-19 precautions.
 - b. A written doctor's note or other supporting documentation is required to substantiate the reasons set forth above.
 - c. Part-time employees who are unable to work due to any of the following reasons are permitted to take paid administrative leave (based on the average number of hours per week worked in October 2020, not to exceed 29.5 hours) on an as-needed basis:
 - i. Subject to a federal, state, or local quarantine/isolation order related to COVID-19.
 - ii. Under the advice of a health care provider to self-quarantine.
 - iii. Experiencing symptoms of COVID-19 and is seeking a medical diagnosis.
 - iv. Caring for an individual who is in self-quarantine on the advice of a health care provider or due to a federal, state, or local order.
 - v. Caring for a child if the school or place of care has closed or if the child care provider of the child is unavailable due to COVID-19 precautions.
 - d. A written doctor's note or other supporting documentation is required to substantiate the reasons set forth above.
6. Employees who test positive for COVID-19 or come into contact with anyone diagnosed with COVID-19 must report it to their department head and/or the Mayor immediately. Department heads are to notify the relevant employees of any reported exposures, but not disclose the identity of the affected employee, if such information is not disclosed by the employee.
7. All employees must still comply with the other measures implemented to combat the virus, including having their temperature taken every day, using proper hand hygiene, and social distancing where possible.

This Executive Order shall take effect immediately and remain in full force and effect until the emergency no longer exists and shall be terminated by executive order upon a determination that emergency measures are no longer required for the protection of the public peace, health, safety and welfare of the citizens of Fairlawn.



William V. Roth, Jr., Mayor